

Exempt Staff Council Meeting Minutes

May 28, 2019 \$
1610 University Avenue, Room 118 \$

Present: Rex Barton, Jeannie Berge, Brad Briggs, Leah Buffington, Eric Carr, Joe Christian, Deanna Flinchum, Kimberly Hardaway, Johnny Jones, Kevin Lauer, Charles Primm, Julie Roe, Rosie Sasso, Nicholas Simson, Michelle Whited and Wesley Wright.

Absent: Michelle Atkins, Brian Browning, William Bruhin, Linda Daugherty, Teresa Fisher, Elizabeth Greene, Keith Groves, Emily Miller, Heath Nokes, Tammy Renalds, and John Rich.

Welcome – Rex Barton, ESC-Chair & IPS-MTAS Representative, welcomed everyone to the meeting.

Presentation – Kylea Boutwell, Campus Event Manager, Sr. Associate VC –Finance & Administration

Ms. Boutwell presented an overview of Ad Astra, a centralized scheduling system for campus. Ms. Boutwell stated that Ad Astra has been the system used for Academic scheduling for years and the University decided to adapt that same system so that you could see everything that is going on around campus. Ad Astra has been utilized campus-wide for four months and scheduled approximately 15,000 events and meetings. Ms. Boutwell demonstrated how to view the scheduling grid and how to schedule a meeting or event.

Commission Reports

Faculty Senate – Leah Buffington

The Faculty Senate met Monday, May 6, 2019. The outgoing faculty president gave a speech. Interim President Randy Boyd and Chancellor Donde Plowman spoke at the meeting.

Other Business

Emily Miller shared information pertaining to Knox County Health Department's policy on a "Flexible Schedule for Physical Activity". Rex Barton suggested everyone review this information for discussion at the June meeting.

Rex Barton stated that there were not enough council members present to vote on the bylaws revisions. The council will vote at the June meeting if enough members are present. Charles Primm suggested doing individual outreach to council members to encourage attendance.

Julie Roe, Human Resources gave updates on Learning and Organizational Development's (L&OD) Inclusive Leadership Academy and Uconnect programs. Ms. Roe also shared, that L&OD will offer succession planning for department and units later this fall. There will be more information coming soon. Ms. Roe also talked about the transition to central receiving on the Knoxville campus. Printing and Mail Services is working to transition this summer to have UPS, FEDEX etc. to go to Mail Services. A one-hour information session will be held this summer to discuss the impact on faculty and staff. This

session will be open to all Employee Relations Committee members and Exempt Staff Council. An email with session details will be sent soon.

Kim Hardaway mention the event being held today (5/28) at the Alumni Memorial Building entitled “White Nationalism: Fact or Fiction”. Ms. Hardaway wanted everyone to be aware that Student Life will have a room at Stokely Residence Hall from 5 – 8 pm so students and staff can debrief.

Next Meeting

Tuesday, June 25th, 2019 from 2:30 to 4:00 pm \$

IPS, 1610 University Ave. Room 112 \$

Please send agenda items to Rex Barton at rex.barton@utk.edu