**Exempt Staff Council**

Tuesday, November 28, 2017– 2:30 pm to 4:00 pm

UT Institute for Public Services – 1610 University Ave. Room 102

***MEETING MINUTES***

1. **Welcome**

Heath Nokes, ESC Chair, welcomed everyone to the September meeting of the Exempt Staff Council.

1. **Business**

**Guest Speaker – Yusof Al-Wadei, Wellness Coordinator of Center for Health Education and Wellness**

Mr. Al-Wadei shared that Be Well program is geared towards UT employees. The program holds various events to encourage employees to be well through activity, nutrition, and tobacco cessation. Visit <https://bewell.utk.edu/> for more details.

1. **Employee Relations Advisory Organization and the Representative’s Role**

Dr. Mike Herbstritt, Executive Director for Human Resources, and Mrs. Julie Roe, Sr. Employee Relations Counselor, presented training on Employee Relations Advisory Organization and the representative’s role. The ERAO provides a direct channel of communications between staff and university officials for information and advisory purposes, and provides university officials with an effective method of soliciting and disseminating information. The representatives’ role in ERAO includes attending monthly meetings with university officials; voicing concerns and feedback raised by constituents; relaying information collected at the monthly meetings to constituents; and assisting constituents, upon request, during the university’s formal Disciplinary Action Process.

1. **External Commission Reports**

**Commission for Blacks — None**

If you are interested to become representative for Commission for Blacks, please view the committee information at http://cfb.utk.edu

**Commission for Women — Teresa Fisher**

Light up the Night event information will be shared as it becomes available.

**LGBT Commission — Eric Carr**

The LGBT commission is working on a campus survey to better serve their commission.

**Faculty Senate — Eric Carr**

Chancellor Davenport shared the outsourcing decision at the last Faculty Senate meeting.

1. **Issues/Questions from constituents**

Question: Is there any information on commuter parking for UTIA campus?

Answer: There is no differentiation between commuter permits on main campus and UTIA campus. As such, there are no separate UTIA commuter permits. UT Parking & Transit Services works closely with UTIA administrators and operations staff on parking assignments, enforcement, communications, and transit service. Currently, there are 575 commuter parking spaces on the UTIA campus. Additionally, the UT Visitors Center lower lot is specifically designated for UTIA commuter and faculty/staff parking. The C22 commuter lot at the corner of Volunteer Blvd West and Todd Helton Drive is also designated for commuters.

Question: Does UT over sell commuter parking tags?

Answer: The long-standing overall commuter space-to-permit ratio is 1.85 and the current ratio stands at 1.65, which is well under the maximum allowable rate. Some other SEC schools have much higher ratios, for example, the ratio for Louisiana State University is 2.1 and 2.5 for University of Mississippi.

Question: Parking lot 66 on Ag campus gives out 20 temporary parking tags to students each day. How many parking permits are issued for lot 66?

Answer: Currently, there are several parking areas on the UTIA campus that are designated as dual Staff 65/66 areas. There is also a Staff 66 area in front of College of Veterinary Medicine (CVM). Between these two areas, there are a total of 640 spaces and 595 permits were issued. In response to a request by the CVM Administration and due to unique demand from certain CVM students, there is a special “temporary” permit available to their students on a limited basis. These permits are issued by the CVM office and are valid only for a particular day.

Question: Who is assigned to lot 65? Can lot 66 tags use empty spaces in lot 65?

Answer: There are 12-15 different departments/divisions on the UTIA campus who have faculty/staff assigned to 65. There are several sections of Staff 65 parking in the center and northern section of the UTIA campus. Lot 66 tags can’t park in the empty spaces at Lot 65.

Question: Is additional parking space available for faculty/staff when their designated parking lots are full?

Answer: The UT Visitors Center lower lot is specifically designated for UTIA commuter and faculty/staff parking. There is frequent bus service available to UTIA campus.

Question: Are there plans to build more parking lots?

Answer: The new Lake Avenue Garage will add 1,020 new commuter spaces to the campus.

Question: Can UT Parking monitor CVM parking more closely to avoid any unapproved parking?

Answer: Yes, monitoring and enforcement of this area can be increased. UT Parking & Transit Services works closely with UTIA General Service’s staff on monitoring and enforcement of all areas of the UTIA.

Question: What office issues orange dots to staff/faculty?

Answer: UT Parking & Transit Services. They are located at 2121 Stephenson Drive.

1. **Meeting Location Change-** The 2018 Exempt Staff Council meeting location has been changed to Institute for Public Service at 1610 University Ave., Room 118.
2. **Next Meeting**

January 23, 2017 @ 2:30pm at UT Institute for Public Service – 1610 University Ave., Room 118